ATTENTION: PARENTS

YEAR 10 WORK EXPERIENCE 2011

The date of work experience this year is from Monday 4th April – Friday 8th April 2011 (Week 11 Term 1). This is a 5 day block placement for all the students.

The students are participating in a lesson preparation program that will need to be completed for students to participate in the program.

A formal letter to the employer will be issued as part of the preparation. This letter will need to be completed and signed by the employer, student, parents and the Careers Adviser. It is a legal contract that must kept in the school as an official record.

The students are fully insured at work and travelling to and from work. The employers are also insured and a copy of the insurance is included in a booklet “An Employer’s Guide To Workplace Learning”. This booklet will be passed onto employers by the students at the same time as the formal letter is presented.

Most placements will be in the local area. Any placement outside the area will need to be discussed with me and an “Accommodation Away From Home” form completed.

In Terms 2, 3 and 4 the Year 10 work experience becomes a continuous release program, allowing students to participate any suitable week any number of times. The days spent on the job can also be negotiated. Students can attend one day per week through to full weeks. They can also attend part of a day instead of a full day. The experience can be tailored to achieve maximum benefit for the student. It is important to test a number of occupations before subject choices are made for the senior school.

After the School Certificate exams in November students have the opportunity to participate in a long placement up to 20 days. This is an excellent time to trial for a school based apprenticeship or traineeship. More information on this will be available as part of the senior subject selection process.

Questions can be directed to me on the number below.

Peter Trotter (Mon – Thurs)  Sue Bolton (Fri)
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